

**Budget allocation guidance - Institutional Links, Brazil – Zika Virus - Call  
(FAPDF, FACEPE, FAPESQ, FAPEAL, FUNCAP and Fiocruz)**

The **budget requested by researchers from Fiocruz** is limited to a minimum Of £65,000 and up to £100,000 and should be allocated within the following framework:

**Up to £50,000**

**50% paid in cash from the UK budget, shall cover:**

Domestic and international mobility costs and subsistence

Research related costs (including justifiable fees and staff hours)

Training material (design and production)

- Domestic and international mobility costs and subsistence
- Research related costs (including justifiable fees and staff hours)
- Training material (design and production)
- Human resources costs – if essential, appropriate and relevant to the collaboration – including but not limited to: staff costs of temporary research personnel dedicated to the collaboration, research assistant fees (specifically for the collaboration but not regular salary-/payroll-related costs). The costs of permanent staff or existing positions cannot be included.
- Other research-related costs:
  - o Essential research equipment . Usually, it is expected that the initial cost of individual pieces of equipment is below £5,000. Purchase of equipment with an initial cost of £5,000 or above must be agreed in advance with the British Council.
  - o Consumables (including scientific software licenses dedicated to the collaboration)
  - o Access to facilities or library services
  - o Appropriate fieldwork costs essential to the operation of the collaboration (including but not limited to costs for research/data collection staff in the partner country)

The maximum proportion of the total grant value that can be requested to cover these costs is 5%, unless defined otherwise for specific partner countries.

- Publication costs and associated publishing and communications costs (including web page development by external providers, if appropriate) directly related to the collaboration
- Short-term room hire for meetings, training events, seminars and conferences integral to the collaboration and any additional costs pertaining to these activities (e.g. Projector, flip charts)
- Basic catering costs associated with events or meetings directly relating to the collaboration (these must be justified in the budget breakdown);
- Travel (economy class) and subsistence costs in line with British Council policies;
- Visa fees, vaccinations, medical insurance for visitors (if required)
- Bank charges for transfer of funds from the Lead Institution to Associated Partners to cover their travel and expenses.

## Up to £50,000

### 50% paid from Fiocruz in kind budget shall cover:

Resources from Edital Fioemerge for all the duration of the project = Up to £17700

High Output DNA sequencing: Up to 2 analysis per year = £6000

Nano liquid chromatography mass spectrometry: Up to 4 analysis per year = £300

Bioinformatics Up to 240 hours per year = £500

PCR RT genotyping 20 tests per year = £ 70

1 technical Scholarship per year = £ 445

Use of platforms for online long distance courses - = £25000

Visitors Scholarship - conditional on availability = £880

\* The projects to be covered will be initially assessed on its merits, taking into account the requirements of Fiocruz calls, including the need to prioritize network developed work that meets the federal legislation and institutional rules on intellectual property and access to knowledge, involving one or more research groups accredited by Fiocruz, being evaluated by ad hoc committees and with the possibility of adjustments in relation to types and forms of expenditure. After completion of the selection process, the resources will be decentralized to the FIOCRUZ units that develop the projects.

\* In-kind available resources shall be added to the requested budget considering the aforementioned values and specifying the item.

The budget requested by researchers from the states of Ceará, Pernambuco, Distrito Federal, Alagoas and Paraíba – a minimum of £50,000 and maximum of £100,000 – should be allocated within the following framework:

Up to £50,000,

50% paid in cash from the UK budget, shall cover:

- Domestic and international mobility costs and subsistence
- Research related costs (including justifiable fees and staff hours)
- Training material (design and production)
- Human resources costs – if essential, appropriate and relevant to the collaboration –including but not limited to: staff costs of temporary research personnel dedicated to the collaboration, research assistant fees (specifically for the collaboration but not regular salary-/payroll-related costs). The costs of permanent staff or existing positions cannot be included.
  - Other research-related costs:
    - o Essential research equipment . Usually, it is expected that the initial cost of individual pieces of equipment is below £5,000. Purchase of equipment with an initial cost of £5,000 or above must be agreed in advance with the British Council.
    - o Consumables (including scientific software licenses dedicated to the collaboration)
    - o Access to facilities or library services
    - o Appropriate fieldwork costs essential to the operation of the collaboration (including but not limited to costs for research/data collection staff in the partner country)

The maximum proportion of the total grant value that can be requested to cover these costs is 5%, unless defined otherwise for specific partner countries.

- Publication costs and associated publishing and communications costs (including web page development by external providers, if appropriate) directly related to the collaboration
- Short-term room hire for meetings, training events, seminars and conferences integral to the collaboration and any additional costs pertaining to these activities (e.g. Projector, flip charts)
- Basic catering costs associated with events or meetings directly relating to the collaboration (these must be justified in the budget breakdown);
- Travel (economy class) and subsistence costs in line with British Council policies;
- Visa fees, vaccinations, medical insurance for visitors (if required for travel to the partner country or the UK)
- Bank charges for transfer of funds from the Lead Institution to Associated Partners to cover their travel and expenses.
- The British Council is committed to equal opportunities and diversity and will consider, on a case by case basis, requests for additional support linked to the Institutional Links activity, so long as sufficient justification is provided.

Up to £50,000,

**50% paid in cash from the from the FAPs budget, shall cover:**

- Domestic mobility costs
- Research related costs (does not cover fees and staff hours)
- Training material (design and production)
- Printing material

**50% paid from the FAPs budget, shall not cover the following items:**

- Purchase, rental, construction or refurbishment of properties.
- Overhead expenses such as light or water provision, phone bills, mail services, stationery
- Staff hours of permanent civil servants
- Interests rates of any kind;
- Administrative costs
- Advertising or communication costs

*\*See specific FAP guidelines for further guidance*

**Overall costs (eligible to be allocated in either one of the budgets)**

- Administrative costs – (up to 5% of the total grant)
- Event costs
- Equipment (directly justified with project activities)

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- Administrative costs – (up to 5% of the total grant)
- Event costs
- Equipment (directly justified with project activities)

**In Kind available resources for proposals involving researchers from Fiocruz in the form of project coordinators, co-applicants or network members**

- Long distance courses
- Technological platforms networks
- High Output DNA sequencing
- Nano liquid chromatography mass spectrometry
- Bioinformatics
- PCR RT genotyping

**\* (see Fiocruz budget guidelines)**